



## Meeting Minutes

### National Association of Mobile Integrated Healthcare Providers

June 23, 2021

#### **CALL TO ORDER**

The special called meeting of the National Association of Mobile Integrated Healthcare Providers was called to order by Reg P. James, Board Chairperson, at 10:00 am EST, June 23, 2021. The meeting was held via Zoom. Copies of the meeting agenda were emailed in advance to all association members.

#### **ESTABLISH QUORUM**

The following board members were present to answer roll call:

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- Reg P James
- Randy E. Bowers
- Dixon Marlow
- Jim Adkins
- Thomas Derkowski
- G. Christopher Kelly
- Timothy J. Nowak
- Victoria Reinhartz
- Andrew Ross
- Robert Wronski

The following board member was absent: Brandon Pate

The necessary quorum to conduct general business was established, and the meeting convened.

#### **APPROVAL OF AGENDA**

MOTION: Jim Adkins made the motion, seconded by Andrew Ross, to adopt the agenda for June 23, 2021, NAMIHP Special Called Meeting.

There was no opposition, discussion, nor dissenting votes. Motion carried.

#### **APPROVAL OF MINUTES**



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MOTION: Jim Adkins made the motion, seconded by Andrew Ross, to approve the minutes of the May 19, 2021 meeting of NAMIHP.

There was no opposition, discussion nor dissenting votes. Motion carried.

#### WELCOME AND INTRODUCTION OF GUESTS

No guests were present at the meeting, only association members.

#### ANNOUNCEMENTS

#### BUSINESS REPORTS

- **EXECUTIVE DIRECTOR REPORT**

- 50 members at 6 months of operation; 18 states represented.
- Followers on LinkedIn is at 405 followers representing 45 states (the task is to convert these followers into members)
- Association will be participating in CP/MIH conference by Atrium Health in NC Sept. 22-24
- 4<sup>th</sup> Annual MIH Summit will be on Oct 5 as a pre-conference on EMS World Expo (members can receive coupon code MEMBER to receive a discount)
- BOD – today, 11 members from 7 states, after today, will be 13 members
- Currently at Atrium Health Conference, we have the right for 2 people at the booth, Andrew Ross will be there with M. Peribonio. V. Reinhartz, K Kuhl, M. Campbell will all be present at that conference as well.

- **EXECUTIVE STAFF REPORT**

- No report

- **FINANCE REPORT**

- From A. Dixon Marlow: Association is finalizing the 501c6 process and a bank account has been established. The account has been funded by membership fees along with sponsorships/partnerships. Current balance is \$19,757.55. That is a moving number as memberships and sponsorships come in. The only expenses to date have been the Executive Director position and some consultation fees for marketing efforts. There will be new expenses with the MIH Summit and the registration for the Atrium Health Conference in NC.

#### COMMITTEE REPORTS



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- No reports as there are no committees yet

**OLD BUSINESS**

- **COMITTEES AND LEADS / SUBCOMMITTEES** per input form Board of Directors
  - *Membership & Outreach (member/forward facing)*
    - *Membership recruitment and benefits*
    - *Marketing & Sponsorship*
    - *Annual MIH Summit*
    - *Resources, Media, Information*

**(It was requested that Victoria Reinhartz chair this committee and she accepted)**

- *Professional Standards (state/stakeholder-facing)*
  - *Training and education*
  - *Credentialing*
  - *Accreditation and Oversight*
  - *Operational Systems*

**(It was requested that Andrew Ross chair this committee and he accepted)**

- *Organization & Operations (internal-facing)*
  - *Finance*
  - *Bylaws*

**(It was requested that Christopher Kelly chair this committee and he accepted). We would like this committee to revisit the quorum bylaws as their first order of business.**

MOTION: Tim Nowak made the motion to accept these committees and subcommittees and their chairs, seconded by Jim Adkins.

There was no discussion, no opposition nor dissenting votes. Motion carried.

**NEW BUSINESS**

- **VOTING FOR 2 REMAINING BOARD OF DIRECTOR SEATS**



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It was noted that since the vote was made accessible online prior to the voting time, the necessary number of votes that needed to be submitted would be 50% + 1 of the membership which would be 26 votes submitted.

It was noted that the application and resumes for the 3 candidates for the 2 remaining seats was sent out days prior to the meeting for review. There was time for questions to the candidates that were present as well as each of those addressed those present at the meeting briefly.

Tim Nowak presented the question if there is any conflicts with the applying member and if they worked full or part time directly with any of the candidates. Andrew Ross noted that he and Anne Margaret Perry have collaborated in the past. Anne Margaret Perry and Andrew Ross do not work for the same agency currently. Andrew represents Central Piedmont College and Anne represents Rochester Regional Health Systems. Scott Willits does not work with any of the board members nor does Mike Campbell.

There was a 5-minute break for voting to be completed. Break began at 10:33 EST for members to vote.

Returned from break at 10:38am EST. It was noted that there was a total of 27 votes submitted which complies with the majority/quorum bylaw. Online voting was closed.

Of the 27 votes submitted, 25 votes were for Anne Margaret Perry and 17 votes were for Scott Willits. Both those candidates were voted to the Board of Director to complete the 13 seats.

- **MEETING SCHEDULE FOR REMAINDER OF 2021**

It was decided to meet one time per month for the remainder of the year. It was proposed to meet the 1<sup>st</sup> Wednesday of every month at 2:00pm EST.

MOTION: Jim Adkins made the motion to accept this meeting schedule, seconded by Thomas Derkowski. It was discussed that the October meeting may vary in time as many will be in Atlanta for the MIH Summit and EMS World Expo. The meeting can also be virtual for those who will not be in attendance.

No opposition nor dissenting votes. Motion carried.

#### **OPEN DISCUSSION**

The question was raised by Kristine Kuhl if the speakers for the MIH Summit had been decided yet. It was stipulated that that will be the 1<sup>st</sup> task of the Membership & Outreach Committee.



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It was asked if 2 new board members added to new states represented on the board and the response was that there are now 9 states represented on the board with the addition of Oregon and New York.

It was discussed that anyone wanting to integrate a committee, should reach out to Martha Peribonio or to each Committee Chair (Victoria Reinhartz, Andrew Ross, or Christopher Kelly). It was discussed that the number of members and sub-committee members will be up to each Chair. It was discussed and determined that the Membership & Outreach Committee should try to be seated within the next week to 10 days, while the Professional Standards and Organization & Operations Committee should be organized by the next general meeting.

It was noted that association emails will be sent out from Constant Contact; please review your email junk or spam folder and make sure Association emails are safe-listed so that no information is missed.

**ADJOURNMENT**

MOTION: Jim Adkins made the motion to adjourn this meeting, seconded by Victoria Reinhartz.

No discussion or dissenting votes. Motion carried. The meeting was adjourned at 10:50am.