

## Meeting Minutes

### National Association of Mobile Integrated Healthcare Providers

July 07, 2021



#### CALL TO ORDER

The meeting was called to order by Reg P. James, Board Chairperson, at 2:00 pm EST, July 07, 2021. The meeting was held via Zoom. Copies of the meeting agenda were emailed in advance to all association members.

#### ESTABLISH QUORUM

All board members were present to answer roll call (9 were present at 2pm and others joined shortly thereafter):

- Reg P James
- Randy E. Bowers
- Dixon Marlow
- Jim Adkins
- Thomas Derkowski
- G. Christopher Kelly
- Timothy J. Nowak
- Victoria Reinhartz
- Andrew Ross
- Robert Wronski
- Anne Perry
- Scott Willits
- Brandon Pate

None of the member were absent.

The necessary quorum to conduct general business was established, and the meeting convened.

#### APPROVAL OF AGENDA

MOTION: Anne Perry made the motion, seconded by Jim Adkins, to adopt the agenda for July 07, 2021, NAMIHP Regular Monthly Meeting.

There was no opposition, discussion, nor dissenting votes. Motion carried.

#### APPROVAL OF MINUTES

MOTION: Anne Perry made the motion, seconded by Jim Adkins, to approve the minutes of the June 23, 2021 special called meeting of NAMIHP.

There was no opposition, discussion nor dissenting votes. Motion carried.

#### WELCOME AND INTRODUCTION OF GUESTS

Anne Perry and Scott Willits were congratulated and welcomed as new board members. No guests were present at the meeting, only association members.

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#### ANNOUNCEMENTS

No announcements.

#### BUSINESS REPORTS

- **EXECUTIVE DIRECTOR REPORT**
  - 61 members at present moment.
  - Meetings with committees are underway.
  - Welcome to new member Dana Cardenas from Tempe Colorado.
  - Welcome to Jodi Levecchi from Sylvania Township from Ohio.
  
- **EXECUTIVE STAFF REPORT**
  - No report

#### COMMITTEE REPORTS

- Membership & Outreach Committee report by Committee Chair, Victoria Reinhartz. There are 5 inaugural members in this committee. The structure of the committee was determined: there will be a Vice-Chair of the committee and eventually sub-committee leads. The committee reviewed the current numbers of members as currently 60 association members and a goal of approximately 150 members by the time of the 4<sup>th</sup> Annual MIH Summit on Oct. 5, 2021. Action items in progress are need for sponsorships & partnerships key organizational success. Guidance such as talking points is needed in this area; support documentation on talking points with benefits of membership and sponsorship will be created as well as tracking items with names of entities to be contacted, contact information, date of approach. This is needed to move forward in a diligent and structured way. In regard to the Summit, there will be 8-16 speaking spots available and a ranking system of the submitted presentations has been created and the submissions will be objectively reviewed, and a final list of presenters is expected by July 19<sup>th</sup>.
- Professional Standards Committee report by Committee Chair, Andrew Ross. Several members have reached out with interest in the committee. First meeting has not happened yet due to schedules but expect to meet next week. Some of the things that will be addressed are how to approach specific organizations within the states in order to push professional standards across the spectrum. Andrew has already spoken to the North Carolina Association of EMS Administrators which are looking forward to collaboration but trying to get idea of requirements and established policies from state to state. Invitation to any other members which have interest in this committee before upcoming first meeting.

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- Organization and Operations Committee report by Committee Chair, G. Christopher Kelly. The committee is small for the time being with 3 participants. Invitation for any new members who may want to participate. Currently Tim Nowak and Brandon Pate are helping in the Bylaws sub-committee and Nate Bonick and Dixon Marlow in the finance portion. By the end of the week, they will be starting business. Chris will also be involved in the Membership and Outreach Committee. Being a part of this committee is about “minding the purse strings” of the association.
- FINANCE REPORT from A. Dixon Marlow, Association Secretary/Treasurer: Balance update: \$17,975.77 in the operations account. There are regular monthly expenses. There are sponsorship opportunities throughout every month.

#### OLD BUSINESS

- By laws are being reviewed specifically the wording on the portion about establishing quorum. It is one of the goals of the Organization and Operations Committee to clean up the language behind that and make it more readable and easily understood. The original language was a bit confusing. There was no discussion, no opposition on this point.

#### NEW BUSINESS

- Dixon Marlow suggested that in the agenda in each meeting that the Executive Director report include the purpose and mission of the organization so that new members could hear a summary of the organization so far (to drive the industry forward with input from all members).
- Dana Cardenas from Tempe Fire agreed that knowing backgrounds and mission would be helpful to see where they could fit in.
- Association is in infancy stage and there is some background information on the website, but a summary report will be included in the future.
- Membership information (state and agency affiliation) is in the member section of the website.
- This is the 1<sup>st</sup> regular meeting after seating the board and forming the committees.
- Moving forward there will be monthly meetings; next meeting is August 4<sup>th</sup>.
- Sub-committees will be added to future agendas along with chairs and vice-chairs.

#### OPEN DISCUSSION

Reminder of the 4<sup>th</sup> Annual Summit on Oct. 5, 2021 as a pre-conference of EMS World Expo and all members can use coupon code MEMBER for a discount on the conference ticket.

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#### **ADJOURNMENT**

MOTION: Anne Perry made the motion to adjourn this meeting, seconded by Jim Adkins.

No discussion or dissenting votes. Motion carried. The meeting was adjourned at 2:22pm.